

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on October 23, 2017 is called to order at _____ p.m. in Room 149 by _____. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on October 20, 2017 to the Express Times and the Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
Giovanni Cusmano
John Egan
Francis Gavin
Brant Gibbs
Mary Renaud
Diane Clark – President

Student Representatives:

ALSO PRESENT

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by _____ and seconded by _____.
BE IT RESOLVED, that the minutes of the regular board meeting held on September 25, 2017, be approved. (Appendix 1)

CARRIED:

- B. Moved by _____ and seconded by _____.
BE IT RESOLVED, that the minutes of the executive session board meeting held on September 25, 2017, be approved. (Appendix 2)

CARRIED:

IV. STUDENT REPRESENTATIVE REPORT

Student Council Introductions – Mrs. DeAngelis
Bella Cetani – President
Layla Islam – Vice President
Mia Leddy – Secretary
Frank DiLoreto – Treasurer

| SUPERINTENDENT’S REPORT | |
|---|--|
| OPERATIONS: | |
| <ul style="list-style-type: none"> • Rutherford Hall <ul style="list-style-type: none"> ○ Roof Project <ul style="list-style-type: none"> ▪ Close Out ▪ 75% - 25% ○ Open House to celebrate completion of Roof Project ○ Next Projects? ○ Live Comedy Taping at Rutherford Hall ○ Capital Campaign Feasibility Study • Allamuchy Township School <ul style="list-style-type: none"> ○ Roof Projects - October 27th walk all roofs ○ Front Steps to Cafeteria – Postponed until spring • Mountain Villa School <ul style="list-style-type: none"> ○ Certificate of Occupancy ○ Outdoor Classroom Presentation ○ Cell Tower • Miscellaneous <ul style="list-style-type: none"> ○ Operational SOA | |
| HUMAN RESOURCES: | |
| <ul style="list-style-type: none"> • Teacher’s contract <ul style="list-style-type: none"> ○ Letter from AEA to move forward ○ Payroll and Retroactive Checks ○ AEA contract and Teacher’s Contract ○ Support Staff Contracts • Spanish Position – Met with candidate • Allamuchy Township Organizational Chart • Custodial Staffing/Training • Bus Driver Training • HR SOA | |
| EDUCATION: | |
| <ul style="list-style-type: none"> • Curriculum Adoption • Summer Work • Time for Homework • Outdoor Classroom/Sailing • Rutherford Hall Field Trips • Education SOA | |
| GOVERNANCE: | |
| <ul style="list-style-type: none"> • <u>Allamuchy District Goals SY 2017-18</u> <ol style="list-style-type: none"> 1. Continue to investigate, develop, and implement a community-based staff program to enhance quality of life resources offered to District employees. 2. Investigate, evaluate, and produce a five-year school financial planning model. 3. Evaluate current curriculum and programming to determine how those support reading, writing, and critical thinking as delineated in <i>The Allamuchy Learner</i>. • Action plan to be distributed at meeting for review. | |

| |
|---|
| <ul style="list-style-type: none">• Governance SOA |
| ALLAMUCHY TOWNSHIP |
| <ul style="list-style-type: none">• Water/Sewer Treatment Plant |
| HACKETTSTOWN HIGH SCHOOL |
| <ul style="list-style-type: none">• Hackettstown/Great Meadows Feasibility Study Tuesday, November 21, 2017 details to follow |
| OTHER: |
| <ul style="list-style-type: none">• Law Suite – to be discussed in Executive Session• Negotiations with Bus Drivers – to be discussed in Executive Session |

IX. REPORTS COMMITTEES

- A. Operations: J. Britt - Chair**
- B. Human Resources: S. Costello – Chair**
- C. Education: G. Cusmano – Chair**
- D. Governance: F. Gavin – Chair**
- E. Town Council Liaison: B. Gibbs
J. Egan**

OTHER DISTRICT

- F. Hackettstown Board of Education Representative – G. Cusmano**

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Operations

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by _____ and seconded by _____ .

BE IT RESOLVED to approve the following list of transfers with totals in Fund 10 of \$39,850.00. (Appendix 3)

CARRIED:

B. Bills List

Moved by _____ and seconded by _____ .

BE IT RESOLVED, that the general account bills list check #28156, 28182, 28186 through #28306 for a total amount of \$968,458.67 be approved for payment. (Appendix 4)

CARRIED:

C. Student Activity

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$49,864.64 , Investors Bank balance as of September 30, 2017. (Appendix 5)

CARRIED:

D. Comprehensive Maintenance Plan and M-1 Report

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve the Comprehensive Maintenance Plan and the M-1 Report as mandated by statute. (Appendix 6)

CARRIED:

E. Food Service Contracts

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve the following resolution:

Cost Reimbursement for Food Service Management Services works best for Allamuchy Township School District

WHEREAS, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

WHEREAS, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and

WHEREAS, the Allamuchy Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

WHEREAS, the Allamuchy Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

WHEREAS, the Allamuchy Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

WHEREAS, the Allamuchy Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

WHEREAS, the Allamuchy Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

WHEREAS, the Allamuchy Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

WHEREAS, the Allamuchy Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either “Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

NOW THEREFORE BE IT RESOLVED, that the Allamuchy Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative , a “Fixed Price” procurement method, and

BE IT FURTHER RESOLVED, that copies of this resolution shall be forward to:

New Jersey Association of School Business Officials
New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)
Local Legislators
NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ
PTA,

CARRIED:

F. Joint Transportation Contract

Moved by _____ and seconded

BE IT RESOLVED, to approve the 2017-2018 Summer Joint Transportation contract with:

| | | |
|--|---------------------|------------|
| Hackettstown Township Board of Education | | |
| SVAN | Route Calais School | \$2,987.00 |

CARRIED:

G. Monthly Certification of Budget

Moved by _____ and seconded by _____ .

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of September 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of September 30, 2017 with a total Governmental Funds Account cash balance of \$233,239.62 (Appendix 7)

(Revised 7/31/2017 Post Audit Report – Appendix 8)

(Revised 8/31/2017 Post Audit Report – Appendix 9)

CARRIED:

H. Nursing Service Plan 2017-2018

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the Nursing Service Plan for the 2017-2018 School year. (Appendix 10)

CARRIED:

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Administrative Salaries 2017-2018

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the 2017-2018 annual salaries as listed below:

| Name | Position | Work Year | Salary |
|-------------------|---------------------|-----------|--------------|
| Jennifer Gallegly | Principal | 12-month | \$104,300.00 |
| Melissa Sabol | Assistant Principal | 12-month | \$ 85,000.00 |

CARRIED:

B. Support Staff Salaries 2017-2018

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the 2017-2018 salaries as listed below:

| Name | Position | Work Year | Salary |
|--------------------|--|-----------|---------------------------|
| Donna Trainello | Board Secretary Transportation Coor. | 12- month | \$81,946.80 |
| Tina Kay | Administrative Asst./Substitutes | 12-month | \$49,000.00 |
| Divya Bahl | Secretary Board Office Stipend (prorated as of 11/1/2017 | 12-month | \$38,192.40 \$3,000.00 |
| Pat Gardiner | Secretary | 10-month | \$30,039.51 |
| Charles Zukoski | Buildings & Grounds | 12-month | \$60,200.00 |
| Peter DeMary | Grounds | 12-month | \$35,300.00 |
| Arnold Caprillione | Custodian | 12-month | \$35,800.00 |
| Timothy Mota | Head Custodian (nights) | 12-month | \$32,000.00 |
| Scott DeMary | Cleaner P/T | 5 day | \$13.75/hour |
| Jerry Kucharski | Cleaner P/T | 5 day | \$13.40/hour |
| Tom Tagliareni | Cleaner P/T | 5 day | \$13.40/hour |
| Suzanne Peterson | Cleaner P/T | 5 day | \$15.75/hour |
| Jonathan Kluska | Cleaner P/T | 5 day | \$\$13.00/hour |

CARRIED:

C. Rutherford Hall Staff Salaries 2017-2018

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the 2017-2018 salaries as listed below:

| Name | Position | Work Year | Salary |
|-------------------|--------------------|------------------|---------------------------------|
| Laurie Rapisardi | Executive Director | 12-month | \$53,550.00 |
| Christine Alegria | RH Staff | 12-month | \$17.50/hour Stipend \$5,100 |
| Jessica Taenzer | RH Staff | 12-month | \$15.75/hour Stipend \$5,000 |
| Joan Salvas | RH Staff | 12-month | \$15.75 Stipend \$5,100 |

CARRIED:

D. Lateral Movement on Guide

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the lateral movements on guide for the following:

Sarah Mikalunis from BA 1/2 +15 to step BA 2 +30 (effective 2-1-18)

Michelle Stassi from BA 1/2 to BA 3 +15 (effective 2-1-18)

Robert White from MA 9/10 + 30 to MA 11 + 45 (retroactively effective 9-1-17)

CARRIED:

E. Part Time Cleaner

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve Jonathan Kluska as a permanent part time cleaner at an hourly rate of \$13.00, retroactively effective September 1, 2017.

CARRIED:

F. Volunteer

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve Rebecca Vetro as a volunteer at the Mountain Villa School for the 2017-2018 school year.

CARRIED:

G. Long Term Substitute Teacher

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve Mrs. Noehmy Oliver as a long term substitute Spanish Teacher at salary of \$47,090, Step MA 1, retroactive to September 5, 2017.

CARRIED:

H. Drama Alumni Assistants

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the following as Drama Alumni Assistants for the 2017-2018 school year:

Teddy Walsh Sarah Parker Julia Yudichak

CARRIED:

Education

A. Attendance at Professional Conferences

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

| Staff Member | Date | Workshop Name | Cost | Mileage |
|---------------------|-------------|--|-------------|----------------|
| M. Stassi | 10/06/17 | Understanding & Improving Challenging Behaviors, Functional Communication Skills | 0 | 36 |
| Mikaliunas | 10/06/17 | Understanding & Improving Challenging Behaviors, Functional Communication Skills | 0 | 36 |
| Schmeideke | 11/01/17 | The Role of the School Climate Team | 0 | 70 |
| M. Stassi | 11/02/17 | Strategies for Managing Classroom Behavior | 0 | 62.2 |
| Mikaliunas | 11/02/17 | Strategies for Managing Classroom Behavior | 0 | 62.2 |
| Gallegly | 11/02/17 | School Security Legal Issues | \$150 | 106 |
| Sabol | 11/15/17 | Legally Compliant IEP/s | \$150 | 92 |
| Tshudy | 11/15/17 | Legally Compliant IEP/s | \$150 | ----- |
| Ricci | 11/17/17 | 101 Best Strategies for Teaching Writing | \$239 | ----- |
| Patterson | 11/17/17 | 101 Best Strategies for Teaching Writing | \$239 | 86 |
| Gallegly | 12/13/17 | Mindful Practices for Those Who Give the Most: Educators (PSEL Standard 6) | \$149 | 106 |
| Profito | 12/13/17 | Mindful Practices for Those Who Give the Most: Educators (PSEL Standard 6) | \$149 | ----- |

CARRIED:

B. Class Trips

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the following class trips for the 2017-2018 school year:

| Grade | Date | Location | Cost |
|--------------|-------------|---|-------------|
| Grade 2 | 10/25/17 | Stony Hill Farms, Chester | \$8.00 |
| Grade 7/8 | 11/02/17 | Battle of the Minds Warren Hills Middle School District (Storm Date 11/30/17) | 0 |
| Grade 5/6 | 11/15/17 | Battle of the Minds – Harmony Township School (Storm Date 11/16/17) | 0 |
| Grade 5 | 11/21/17 | AMC Theatre, Rockaway “Wonder” Movie | \$8.00 |

CARRIED:

C. Moved by _____ and seconded by _____
BE IT RESOLVED, to re-approve the English Language Arts Curriculum as approved 1/04/17, and revised approval 8/28/17.

CARRIED:

D. Moved by _____ and seconded by _____
BE IT RESOLVED, to re-approve the Math Curriculum as approved 1/04/17, and revised approval 8/28/17.

CARRIED:

E. Moved by _____ and seconded by _____
BE IT RESOLVED, to re-approve the Next Generation Science Curriculum K-5 as approved 1/04/17 and revised approval 8/28/17, and Grades 6-8 approved 1/04/17 and revised approval 9/25/17.

CARRIED:

F. Moved by _____ and seconded by _____
BE IT RESOLVED, to re-approve the Social Studies Curriculum as originally approved 8/27/2012 and re-adopted 1/04/17.

CARRIED:

G. Moved by _____ and seconded by _____
BE IT RESOLVED, to re-approve the World Languages Curriculum as originally approved 10/2012 and re-adopted 1/04/17.

CARRIED:

- H.** Moved by _____ and seconded by _____.
BE IT RESOLVED, to approve the Technology Curriculum as originally approved 8/1/2013 and re-adopted 1/04/17.

CARRIED:

- I.** Moved by _____ and seconded by _____.
BE IT RESOLVED, to approve the 21st Century Life and Careers Curriculum as originally approved 8/27/2012 and re-adopted 1/04/17.

CARRIED:

- J.** Moved by _____ and seconded by _____.
BE IT RESOLVED, to approve the Visual and Performing Arts Curriculum as originally approved 8/27/2012 and re-adopted 1/04/17.

CARRIED:

- K.** Moved by _____ and seconded by _____.
BE IT RESOLVED, to approve the Comprehensive Health and Physical Education Curriculum as originally approved 8/27/12 and re-adopted 1/04/17.

CARRIED:

Governance

- A.** Moved by _____ and seconded by _____.
BE IT RESOLVED, to approve the Statement of Assurance (SOA), for the NJQSAC for Submission. (Appendix 11)

CARRIED:

- B.** Moved by _____ and seconded by _____.
BE IT RESOLVED, to approve the Facilities Checklist, for the NJQSAC for Submission. (Appendix 12)

CARRIED:

XII. OLD BUSINESS

XIII. PUBLIC COMMENTS

XIV. BOARD DISCUSSION

XV. EXECUTIVE SESSION MOTION

Moved by _____ and seconded by _____.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal issue and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

XVI. ADJOURNMENT

Moved by _____ and seconded by _____

BE IT RESOLVED, to adjourn.

CARRIED:

Time:

Moved by _____ and seconded by _____ .